

Specimen of the acknowledgement

Please forward the under-mentioned information on a Letter head

Date:

UNIT:
(Indicate the Unit in which your income tax file is handled)

Deputy Commissioner,
Simplified VAT Unit
Inland Revenue Department
Colombo.

Dear Sir/Madam

Name and Address of the RIP / RIS:.....

Status : RIPS, RISs or RIPs/RISs:

TIN :

SVAT Reg. No.:.....

Calendar Month ending on(day)(month)(year)

As per the guideline issued by the Department under the simplified VAT Scheme, the following reports are sent herewith.

- (i) All system generated / SVAT 02 Suspended Tax Invoices (Electronic)
- (ii) SVAT 03 (Total output declaration)
- (iii) SVAT 04 (Both party confirmation)
- (iv) SVAT 05 (Goods Supplementary Forms) , No. of forms
- (v) SVAT 05(a) (Suspended VAT Debit Notes).
- (vi) SVAT 05(b) (Suspended VAT Credit Notes).
- (vii) SVAT 06 (Summery of the Suspended Purchases)
- (viii) SVAT 06(a) (Reconciliation of cancellation of Credit vouchers)
- (ix) SVAT 07 (Summery of the Suspended Supplies)

Yours faithfully,

.....
Authorized Person

(Assessor)
Acknowledged subject to verification